

# TECHNOLOGY SERVICES REQUEST FOR SERVICE FORM

Name: (First, MI, Last)		Lloyd Cox		Index Code:		[REDACTED]	
Last 4 Digits of SSN (Required Only for New Users):				Grant/Grant Detail:			
Phone:		(562) 570-7003		User Code:			
Department/ Bureau/ Division:		PD/ADMINISTRATION/RECORDS		Date Required:		ASAP	
Employee Status: (check one)		Permanent <input checked="" type="checkbox"/> Part-Time <input type="checkbox"/>		Type of Request: (check all that apply)			
		*Consultant <input type="checkbox"/> AppleOne/Temp <input type="checkbox"/>					
		*(If Consultant, furnish Contract Number below)					
Type of Service: (Check boxes)		<b>* ALL TS REQUESTS ABOVE \$500 REQUIRE BUDGET APPROVAL</b> <b>* ALL REQUESTS FOR NEW MOBILE DEVICES REQUIRE JUSTIFICATION/ APPROVAL FORM</b>		Computer/Purchase		Network ID	
				Computer/Lease		Host Access	
<input checked="" type="checkbox"/> New		<input type="checkbox"/> Change/ Upgrade		<input type="checkbox"/> Delete		<input type="checkbox"/> Transfer/ Move	
				Hardware (other)/Accessories		Lotus Notes Client	
				Network Connection		Lotus iNotes/Webmail only	
				Telephone		Internet	
				Voicemail		Intranet only	
				Pager		Software <input checked="" type="checkbox"/>	
				Cell Phone/Blackberry		Other (indicate in descript.) <input checked="" type="checkbox"/>	
Software:		Name and version of software requested:					
Host & Other Access:		Name the application(s), such as: Payroll, Utility Billing, FAMIS/ADPICS, HRMS, iVOS, M4, etc.					
Computer Information:		Computer Name				Serial Number	
Site Location Address:		Address and Room Number <b>Long Beach Police Department</b> <b>400 W. Broadway Long Beach, CA 90802</b>					
Site Contact Person and Phone Number:		Name <b>Lloyd Cox</b>				Phone Number <b>(562) 570-7003</b>	
* Description of Request (Describe here if not listed above):  <b>Please purchase a one (1) year subscription to Tiger Text for the Police Department's new iPhones. The cost for the one (1) year subscription is \$9888 plus a one-time implementation fee of \$2000 for a total of \$11888. Please charge to [REDACTED]</b>  <b>Please assign this task to Scott Otta.</b>  <b>Thank you.</b>							
Preparer's Name:		Cynthia Zarate				Date: 5/22/14	
Bureau Approval:		Lt. Jeffrey Cooper, Acting Administrator				Date: 5/22/14	
Authorized Signature:		[REDACTED]				Date: 5/22/14	

Return completed form to Customer Support via Email: [support@longbeach.gov](mailto:support@longbeach.gov) or Fax: (562) 570-7156

Revised: 5/22/2014

**Justina Francisco**

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**From:** Scott Otta  
**Sent:** Friday, May 30, 2014 7:39 AM  
**To:** Justina Francisco  
**Subject:** FW: TS Request - Purchase One Year Subscription to Tiger Text for PD iPhones  
**Attachments:** TS Request- Purchase One Year Subscription to Tiger Text for PD iPhones.pdf

Here is the TSR. Let me know if there is anything i missed. Thanks!

Scott Otta  
Technology Services Department  
City of Long Beach  
333 West Ocean Blvd. 12th Floor, Long Beach, CA 90802  
T: 562.570.6873 F: 562.499.1012

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**From:** Jeffrey.Cooper@longbeach.gov <Jeffrey.Cooper@longbeach.gov>  
**Sent:** Wednesday, May 28, 2014 12:50 PM  
**To:** Scott Otta  
**Cc:** Lloyd Cox; Doug Lindow  
**Subject:** Fw: TS Request - Purchase One Year Subscription to Tiger Text for PD iPhones

FYI we sent this to TS Support on May 22.  
Sent From Blackberry

----- Original Message -----

**From:** Cynthia Zarate  
**Sent:** 05/22/2014 04:39 PM PDT  
**To:** TS.Support@longbeach.onmicrosoft.com  
**Cc:** Jeffrey Cooper  
**Subject:** TS Request - Purchase One Year Subscription to Tiger Text for PD iPhones Good Afternoon,

Please purchase a one (1) year subscription to Tiger Text for the Police Department's new iPhones. The cost for the one (1) year subscription is \$9888 plus a one-time implementation fee of \$2000 for a total of \$11888.  
Please charge to [REDACTED]

Please assign this task to Scott Otta.

(See attached file: TS Request- Purchase One Year Subscription to Tiger Text for PD iPhones.pdf)

Thank you,

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Cynthia Zarate  
Records Division

Long Beach Police Department  
Phone (562) 570-5201  
Fax (562) 570-6671  
Cynthia.Zarate@longbeach.gov

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